

WILLINGTON PARISH COUNCIL

Clerk: Rob Winterbourne, 1 Lilac Close, Willington, CW6 0PL

Telephone: 01829 751266

E-mail: clerk.willington@willington.org.uk

NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 24^h SEPTEMBER 2024 at 7.30 pm
VENUE: WILLINGTON HALL

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda

3. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (allocated time is normally 15 minutes).

4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 30th JULY 2024.

5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 30th JULY 2024 NOT COVERED BY THE AGENDA

- a. iTravel (bus on demand) – update
- b. Ownership of the Green - update
- c. Fast fibre provision – update.

6. PLANNING MATTERS

a. NEW APPLICATIONS. None. Any applications received since the publication of this agenda will be considered.

b. PREVIOUS APPLICATIONS.

To note the status of planning applications 39, 49 and 51 to 53 listed on the planning register including comments that have been submitted to CWaC since the last meeting and any enforcement matters.

To note that following an e-mail based consultation, a 'No Comments' response was submitted to CWaC on 22.8.2024 regarding 24/02158/FUL – Oakfield, Waste Lane Kelsall Tarporley CW6 0PE – first floor extension.

c. NOTES.

- E-mail of 3rd September 2024 to the Parish Council regarding the planning appeal for Roughlow Farm – for discussion
- Appeal decision for 23/03851/PAA for Oakfield, Waste Lane, Kelsall, CW6 0PE.

7. COMMUNITY ENGAGEMENT

- a. 'Countryfile' ramble for Children in Need on Sunday 13th October 2024 - update.
- b. Remembrance Sunday 2024 arrangements – update
- c. Carols on The Green 2024 – for discussion and agreement of date
- d. VE Day 80th Anniversary Thurs 8th May 2025 – for discussion

PROPOSAL: that £50 is made available from PC funds for printed materials, decorations, 80th anniversary memorabilia.

- e. Open Gardens 2025 – for discussion

PROPOSAL: that an Open Gardens event is held on Sunday, 8th June with a similar format to the previous one. And that £50 is made available from PC funds for materials for advertising and other items to support the event

8. ROAD SAFETY

- a. Cutting back of hedges and trees obstructing footpaths and highways, and visibility of traffic and signs – update.
- b. Condition of the road between the entrances to Willington Hall; e-mail from Kelsall resident – for discussion.

9. COMMUNITY COMMUNICATION

- a. 'Community' noticeboard located by the bus shelter – update
- b. Revisions to the schedule of paper newsletter deliveries by Councillors – review and agree the option provided by the Clerk.
- c. Willington PC notice board maintenance - discussion
- d. Approach to communicating to the Willington Community via Facebook, WhatsApp and the website – for discussion
- e. Alternative websites to Vision ICT to improve the look and feel, maintainability and functionality – for discussion.

10. WILLINGTON ENVIRONMENT AND TASK FORCE

- a. 'Produce exchange' located by the bus shelter – update

PROPOSAL: that the Council approves an additional spend of £508.80 on materials for resurfacing the car parks at The Green. Funds will be from the Projects line

- b. Moving the benches and tables, and bin on the Green – update
- c. Installation of a bench at the top of Little Switzerland – update
- d. Decoration of the Openreach 'green boxes' on the triangle – for discussion.

11. CLIMATE CHANGE ACTION PLAN – update.

12. ACTION PLAN 2024-25 – for review and update.

13. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

- a. The following table shows that one document needs to be reviewed. The Clerk has reviewed it and is recommending the actions noted below:

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Co-option Procedure	Y	Y	-	Oct 2023	Sept 2025	No changes required.

- b. Changes to the risk assessment element of the Volunteer Policy to simplify the risk assessment process – update.

14. CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda. Listing these items below provides Council with the opportunity to comment on them:

- Cheshire Association of Local Councils e-bulletins
- Cheshire Police Alerts
- Police & Crime Commissioner bulletins
- Vision ICT web analytics for www.willington.org.uk website
- Various invitations to consultations, conferences, training sessions and briefings
- Neighbourhood Watch National Newsletter.

15. FINANCIAL MATTERS.

- a. Bank Mandate – update on changes agreed previously.
- b. Payments between meetings. To confirm the payments that have been made since the Council meeting held on 30th July 2024.
- c. Payments to be authorised.
- d. Direct Debits. To note that the payments that have been made by DD since the Council meeting held on 30th July 2024.
- e. Management Accounts – review and approve the accounts for FY 2024-25 to the end of August 2024.
- f. Review of the cash book and bank statements.
To note the outcome of the review of the accounts and cashbook for July and August 2024.
- g. CIL Return for 2023-24 - for review.
- h. Budget 2025-2026 – to note that Councillors should submit any specific items for consideration for inclusion in the 2025-26 budget to the Clerk by the end of October. The draft budget will be reviewed at the November meeting.

16. ITEMS OF INTEREST FOR NEXT AGENDA

17. DATE OF NEXT MEETING

PROPOSAL: That the next meeting of the Parish Council planned for Tues 26th November 2024 at 19:30 is brought forward 1 week to Tuesday 19th November.

END OF DOCUMENT