

WILLINGTON PARISH COUNCIL

Clerk: Rob Winterbourne, 1 Lilac Close, Willington, CW6 0PL

Telephone: 01829 751266

E-mail: clerk.willington@willington.org.uk

NOTICE OF MEETING

MEETING: WILLINGTON PARISH COUNCIL
DAY/DATE/TIME: TUESDAY 30th JULY 2024 at 7.30 pm
VENUE: WILLINGTON HALL

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda
- c. To confirm that all Councillors have reviewed their Member's Register of Interests and submitted any revisions to the Clerk.

3. CASUAL VACANCY IN THE OFFICE OF PARISH COUNCILLOR

There is one vacancy. One application has been received from Janet Smethurst.

PROPOSAL: that following confirmation by the Clerk that the candidate is qualified to serve as a Councillor, Janet Smethurst is co-opted onto the Council.

4. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (allocated time is normally 15 minutes).

5. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 21st MAY 2024.

6. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 21st MAY 2024 NOT COVERED BY THE AGENDA

- a. iTravel (bus on demand) – update
- b. Ownership of the Green - update
- c. Fast fibre provision - update
- d. Accounts for the year to March 2024 – confirmation of publication of accounts
- e. Insurance for year 14th July 2024 to 13th July 2025 – confirmation of cover obtained
- f. Purchase of two gazebos – update.

7. PLANNING MATTERS

- a. NEW APPLICATIONS. None. Any applications received since the publication of this agenda will be considered.
- b. PREVIOUS APPLICATIONS.

To note the status of planning applications 45, and 49 to 52 listed on the planning register including comments that have been submitted to CWaC since the last meeting and any enforcement matters.

To note that following an e-mail based consultation, a 'No Comments' response was submitted to CWaC on 5.7.2024 regarding 24/01230/FUL – *Pear Tree Cottage Willington Road Delamere Northwich CW6 0ND. Additional windows and doors to outbuilding/ annexe.*

- c. NOTES. None

8. COMMUNITY ENGAGEMENT

- a. D-Day Commemorations 6th June 2024 – report
- b. Village Treasure Hunt 7th July 2024 – update
- c. VE Day 80th Anniversary on May 8th 2025 – discussion on how to commemorate/celebrate the occasion
- d. 'Countryfile' charity ramble for Children in Need on Sunday 13th October - update.

9. TRAINING AND DEVELOPMENT - to review the training and development completed in 2023-24 and agree a schedule for 2024-25.

10. ROAD SAFETY

- a. Provision of a grit bin on Tirley Lane near The Dial House – update
- b. Cutting back of hedges and trees obstructing footpaths and highways, and visibility of traffic and signs – for discussion
- c. Damaged signpost at the junction of John Street and Willington Lane – update.

11. COMMUNITY COMMUNICATION

- a. Items for August 2024 newsletter – for discussion.
- b. 'Open' noticeboard located by the bus shelter – update.

12. WILLINGTON ENVIRONMENT AND TASK FORCE

- a. K6 Phone Box installation and opening - update
- b. 'Produce exchange' located by the bus shelter – update
- c. Moving the benches and tables, and bin on the Green – for discussion
- d. Installation of a bench at the top of Little Switzerland – for discussion
- e. Putting stones on the parking area on the Green – for discussion.

13. CLIMATE CHANGE ACTION PLAN – for discussion.

14. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS

- a. The following table shows that one document needs to be reviewed. The Clerk has reviewed it and is recommending the actions noted below:

Policy	On OneDrive (Y/N)	On website (Y/N)	Date Agreed	Date Last Reviewed	Next Review	Recommended Action
Volunteer Policy	Y	Y	-	Aug 2023	July 2025	Appendix D – Covid arrangements deleted.

15. CLERK'S REPORT/CORRESPONDENCE

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda. Listing these items below provides Council with the opportunity to comment on them:

- Cheshire Association of Local Councils e-bulletins
- Cheshire Police Alerts
- Police & Crime Commissioner bulletins
- Vision ICT web analytics for www.willington.org.uk website
- Various invitations to consultations, conferences, training sessions and briefings
- Neighbourhood Watch National Newsletter.

16. FINANCIAL MATTERS.

a. Bank Mandate

PROPOSAL: that Councillor Smethurst is added as a signatory on the Council's current account. And that Rob Merrick is removed.

b. Payments between meetings. To confirm the payments that have been made since the Council meeting held on 21st May 2024

c. Payments to be authorised:

d. Direct Debits. To note that the following payments have been made by DD:

Sage One Payroll – June 2024. Paid 19th June 2024 - £9.60

Sage One Payroll – July 2024. Paid 17th July 2024 - £9.60

e. Management Accounts – review and approve the accounts for FY 2024-25 to the end of June 2024.

f. Review of the cash book and bank statements.

To note the outcome of the review of the accounts and cashbook for May and June 2024.

17. ITEMS OF INTEREST FOR NEXT AGENDA

18. DATE OF NEXT MEETING

The next meeting of Willington Parish Council is on Tuesday 24th September 2024 at 19:30 at Willington Hall.

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