

# WILLINGTON PARISH COUNCIL

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## NOTICE OF MEETING

**MEETING:** WILLINGTON PARISH COUNCIL  
**DAY/DATE/TIME:** TUESDAY 26<sup>th</sup> MARCH 2024 at 7.30 pm  
**VENUE:** WILLINGTON HALL

## AGENDA

### 1. APOLOGIES

### 2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate, grant any requests
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

### 3. OPEN FORUM

The Council Meeting will be suspended to allow members of the Public to make comment and raise questions (allocated time is normally 15 minutes).

### 4. APPROVAL OF THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 30<sup>th</sup> JANUARY 2024.

### 5. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 30<sup>th</sup> JANUARY 2024 NOT COVERED BY THE AGENDA

- a. Replacement of the Willington Corner phone box – update
- b. Full Fibre broadband provision - update
- c. CWaC Town and Parish Council Conference on 6<sup>th</sup> March 2024 – update
- d. iTravel (Bus) on demand [itravel On Demand - Connecting People and Places | Cheshire West and Chester Council](#) – update
- e. Vision ICT web analytics for [www.willington.org.uk](http://www.willington.org.uk) website - update
- f. Ownership of the Green – update.

### 6. PLANNING MATTERS

#### NEW APPLICATIONS.

#### **24/00437/FUL Merle Bank, Rough Low, Delamere, Northwich CW6 0PG.**

Remodelling of the existing dwelling with front and side extensions, conversion of garage to habitable space, new detached garage, outbuilding studio and landscaping works.

Any applications received since the publication of this agenda, will be considered.

#### PREVIOUS APPLICATIONS.

To note the status of planning applications 35, 36, 39, 41, 44 to 49 listed on the planning register including comments that have been submitted to CWaC since the last meeting and any enforcement matters.

NOTES. Manor Farm, Willington Road: gardens to the rear of the units appear to have been extended into the agricultural land beyond that shown in the application 21/03941/S73) - update

## **7. AUDIT 2023-2024**

- a. PROPOSAL: that the PC approve an application for exemption from external audit for year 2023-24. And that the Chairman sign the certificate as soon as possible.
- b. PROPOSAL: that the Council appoint JDH Business Services to undertake the internal audit for the year 2023-24.

## **8. INSURANCE REVIEW**

PROPOSAL: to confirm that the existing cover meets the requirements of the Council.

## **9. STATEMENT ON INTERNAL CONTROL**

PROPOSAL: that the statement of internal control for 2023-24 be approved.

## **10. COMMUNITY COMMUNICATION**

- a. Re-establishing a Parish Council/Village Facebook page – update
- b. Agreement of publication date for May 2024 newsletter and take suggestions for contents.

## **11. COMMUNITY ENGAGEMENT**

- a. Events 2024 - update
- b. Hi-vis vests  
PROPOSAL: to purchase ten hi-vis vests for volunteers at events and working parties @ circa £4.00 per vest.
- c. 'Produce exchange' by the bus shelter – update
- d. Parish Council to purchase two gazebos for use at village events – update
- e. Purchase of more carol sheets – update.

## **12. ROAD SAFETY**

- a. Proposed 50/40 mph limit on Willington Road (Lilac Close down to Oscroft) – update  
PROPOSAL: that the Clerk formerly ask Tarvin PC to request a 40 mph limit from Willington Corner down to the parish boundary.
- b. Reduction of limit on Willington Road to 30 mph; action plan for managing compliance – update
- c. Mirror on Willington Lane/exit Boothsdale – update
- d. Provision of a grit bin on Waste Lane near The Dial House – update.

## **13. WILLINGTON ENVIRONMENT AND TASK FORCE**

- a. Verges on Chapel Lane – stones near the carriageway and parking/driving on the verges – update
- b. 'Old' notice board repairs – update
- c. Hard surface in front of the Willington Information Board  
PROPOSAL: that a hard surface (slabs or stone) be installed in front of the Willington Information Board.
- d. Little Switzerland steps and dry stone wall renovation - update.

**14. ACTION PLAN** – 2024-2025 action plan; for review and agreement.

**15. TRAINING AND DEVELOPMENT** – review of development activities completed, planned schedule and confirmation that the schedule is appropriate.

**16. SCHEDULE OF COUNCIL DOCUMENTS AND REGULATIONS** – no reviews needed.

**17. CLERK'S REPORT/CORRESPONDENCE**

**18. BUDGET FOR FINANCE YEAR 2024-2025**

To note that CWaC have acknowledged our precept request of £6,589 which gives a 24/25 Band D charge of £42.48, a 1.8% (£0.77) increase from this year.

**19. FINANCIAL MATTERS.**

- a. Payments between meetings. To confirm the payments that have been made since the Council meetings held on 21<sup>st</sup> November and 30<sup>th</sup> January 2024.
- b. Payments to be authorised. To authorise three payments.
- c. Direct Debits. To note that the payments that have been made by DD:
- d. Management Accounts – review and approve the accounts for FY 2023-24 to the end of February 2023
- e. Review of the cash book and bank statements.  
To note the outcome of the review of the accounts and cashbook for January and February 2024

- f. Business Savings Account – update.

PROPOSAL: that following further investigations into the costs, processes, and benefits associated with a Unity Trust deposit account, that the Parish Council's Business Savings account be kept with NatWest.

**20. ANNUAL VILLAGE MEETING 2024** – agenda, timing and other arrangements. For discussion and agreement.

**21. ITEMS OF INTEREST FOR NEXT AGENDA**

**22. DATE OF NEXT MEETING**

The next meeting of Willington Parish Council is on Tuesday 21<sup>st</sup> May 2024 at 19:30 at Willington Hall. The meeting will be preceded by the Annual Village Meeting.

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